

BUSINESS TRAFFIC REGULATIONS (BTR)

**HUTCHISON PORTS VENLO
RAIL- EN BARGE TERMINAL**



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1 INTRODUCTION

1.1 BUSINESS TRAFFIC REGULATIONS HUTCHISON PORTS VENLO RAIL- AND BARGE TERMINAL

The Hutchison Ports Venlo Rail- and Barge Terminal are closed by a fence. Access to the Rail- and Barge Terminal can be obtained via automatically operated barriers. Hutchison Ports Venlo has opted to implement its own business traffic regulations (BTR) for the benefit of a good organization of the traffic on the rail- and barge terminal.

With the Road Traffic Act (RTA) as a starting point, the traffic measures in this BTR are established as they are applicable to the EGS Venlo Rail- and Barge Terminal. Based on the BTR, the traffic signals that are based on the Road Traffic Act are also present in the Rail- and Barge Terminal. This signalling must be followed in accordance with the provisions of the said Road Traffic Act. Of course, every road user is responsible to take measures that are deemed necessary to prevent accidents in cases that may occur.

1.2 WORKING SPHERE

This BTR applies to all road users on the EGS Venlo Rail- and Barge Terminal. The relevant applicable provisions in the employment contract also apply fully to Hutchison Ports Venlo employees.

1.3 COMPLIANCE

Indications, commandments and prohibitions, as well as warnings (by means of signs, etc.) by a competent Hutchison Ports Venlo employee should be strictly adhered to.

1.4 DRIVING LICENCE/ DRIVING SKILLS CERTIFICATE

Drivers of a commercial vehicle (whether or not provided with a registration number) must be in possession of a valid driving licence and/or driving skills certificate.

1.5 DEVIATION FROM BTR

The operational supervisor can decide to deviate from specific traffic rules as stipulated in Chapter 4 in special circumstances. In these cases, the operational supervisor must ensure that a method is used that is at least on an equivalent level of safety, as described in the specific traffic rules. Deviations must be reported in writing to the Operational Management.

2 DEFINITIES

2.1 OPERATIONAL TRAFFIC

Traffic that transfers containers by means of a chassis and the own equipment of Hutchison Ports Venlo, technical maintenance service (TMS), LVWS and Van Tienen Milieuadvies (Environmental Consultancy).

2.2 COMMERCIAL VEHICLES

FORKLIFT

Hoisting equipment with forklifts for vertical lifting of loads.

REACH STACKER

Hoisting equipment with top spreader for moving and stacking containers, loading and unloading of the chassis, as well as the loading and unloading of other cargo. Reach Stacker (s) have priority at all times, pass only sign reachstacker driver.

EMPTY HANDLER

Hoisting equipment that is equipped with a side spreader for moving and stacking of (unloaded) containers and loading and unloading of the chassis.

PORTAL CRANE

Portal crane for moving containers, as well as loading/unloading of barges and chassis.

TERMINAL TRACTOR

Motor vehicle for moving of the terminal chassis.

2.3 PERSONS

HUTCHISON PORTS VENLO EMPLOYEE

Employee with an employment agreement with Hutchison Ports Venlo.

UNAUTHORIZED PERSONS

A person who is not a Hutchison Ports Venlo-employee/third party who is in the operational area without permission.

OPERATIONAL SUPERVISOR

Hutchison Ports Venlo employee working as team leader, operational supervisor and managing director.

ROAD USER

Anyone who participates in the traffic in the Hutchison Ports Venlo Rail- and Barge Terminal.

DRIVER

A driver is generally the driver of a motor vehicle.

CO-DRIVER

A driver who is in training is considered as a co-driver. He will need to be registered at the manned desk.

2.4 OPERATIONAL AREAS

- All areas, except for the office, parking spaces for passenger transport and the locks.
- Wearing a signal vest, safety shoes and safety helmet is mandatory. The safety helmet is only mandatory within the danger zone of the gantry crane.

2.5 CHILDREN AND PETS

It is not allowed to take children and/or pets along on the Hutchison Ports Venlo Rail- and Barge Terminal.

2.6 OPEN FIRE AND SMOKING

Open fire and smoking is prohibited on the entire Hutchison Ports Venlo Rail- and Barge Terminal. Only Hutchison Ports Venlo employees are allowed to smoke in the designated smoking areas.

2.7 RECORDING AND PHOTO/VIDEO

It is forbidden to make any recordings (photo/video) of the Hutchison Ports Venlo Rail- and Barge Terminal without permission.

2.8 CO-DRIVER

Passengers are not allowed in the cabin of a truck, with the exception of a co-driver who is in training. He will need to be registered at the manned desk.

2.9 DRIVER

Drivers must remain in the cabin at all times. Hutchison Ports Venlo has created safety zones that are indicated for the sliding in/out of the chassis and checking of empty/full containers.

2.10 ZONES

SAFETY ZONE

- The driver can shift his chassis in this zone,
- The driver can check the empty and full containers in this zone,
- Report to the DIY and/or manned desk.
- The vehicle may be left outside the safety zone only if a Hutchison Ports Venlo employee indicates this.

DANGER ZONE

This is the zone around the rail area. It is absolutely forbidden to stand still within this area.

VENTILATION ZONE

- The containers are ventilated in this zone.
- This is a restricted area.

EGS EQUIPMENT ZONES

- The Hutchison Ports Venlo reach stacker/terminal tractor drivers can do their inspections of the machines in these zones.
- Hutchison Ports Venlo reach stackers/terminal tractors parking space.

WALKING ROUTE

- This is a mandatory walking route to the quay on the barge.

3 GENERAL TRAFFIC RULES FOR ROAD USERS

These rules apply to all road users on the Hutchison Ports Venlo Rail- and Barge Terminal. Eventual exceptions/additions are in Chapter 4.

3.1 UNAUTHORIZED PERSONS IN THE OPERATIONAL AREA

The operational supervisor must give permission to an unauthorized person if he must be in an operational area. The unauthorized person needs to log in and out at the desk clerks by means of a person registration list.

3.2 CODES OF CONDUCT (IN ACCORDANCE WITH ARTICLE 5 OF THE ROAD TRAFFIC ACT)

It is expressly forbidden to behave in such a way that it is hazardous on the road, or may be hazardous, or that traffic on the road is obstructed or hindered.

3.3 CAUSING AN ACCIDENT (IN ACCORDANCE WITH ARTICLE 6 OF THE ROAD TRAFFIC ACT)

It is forbidden for everyone who participates in traffic to behave in such manner that may result into an accident due to his/her fault whereby another is killed, or whereby other grievous bodily harm is inflicted, or such bodily injury that results into temporary illness or impediment in the exercise of normal activities occurs.

3.4 FLEEING THE SCENE AFTER AN ACCIDENT (IN ACCORDANCE WITH ARTICLE 7 OF THE ROAD TRAFFIC ACT)

1. It is forbidden for anyone who is involved in a traffic accident, or by whose conduct a traffic accident is caused, to leave the scene of the accident, if:
 - A) In the accident, as far as he knows, or should reasonably suspect, another is killed or if injury or damage to another has been inflicted;
 - B) Because of that, as far as he knows or should reasonably suspect, a person to whom an injury has been inflicted at that accident has been left behind in a helpless state.
2. The first paragraph, opening words and subsection a, do not apply to the person who, at the scene of the accident, has been provided with the opportunity to establish his identity and, insofar he drives a motor vehicle, has also established the identity of the motor vehicle.

3.5 (CAR)SAFETY BELTS (IN ACCORDANCE WITH ARTICLE 59 OF REGULATIONS OF TRAFFIC RULES AND ROAD SIGNS/ WORKING CONDITIONS ACT 11)

Drivers of both operational and non-operational vehicles and their passengers must make use of the (car) safety belts made available to them.

3.6 WALKIE-TALKIE AND CELL PHONE (IN ACCORDANCE WITH ARTICLE 61A OF REGULATIONS OF TRAFFIC RULES AND ROAD SIGNS)

It is prohibited to use a walkie-talkie and/or a mobile phone while driving a vehicle.

3.7 USE OF ALCOHOL, DRUGS AND/OR HALLUCINOGENIC DRUGS

The relevant prohibition with regard to the use of alcohol, drugs and/or hallucinogenic drugs applies to road users, Hutchison Ports Venlo employees and third parties. The aforementioned prohibition is as follows:

- “The consumption of and/or possession of and/or transportation of alcoholic beverages before and/or during work hours is prohibited in the Hutchison Ports Venlo Rail- and Barge Terminal.”
- “The consumption of and/or possession of and/or transportation of drugs and/or hallucinogenic substances, subject to medical prescription, before and/or during work hours is prohibited.”

3.8 SPEED AND OVERTAKING

- A speed limit of 30 km per hour on the Hutchison Ports Venlo Rail- and Barge Terminal and 10 km per hour in the locks is applicable.
- It is prohibited to overtake on all EGS Venlo’s roads. Stationary objects, however, may be overtaken.
- It is prohibited to change lanes in the locks.
- It is prohibited to reverse in the locks.

Terminal	Locks	Operational Areas
Rail terminal	10 km	30 km
Barge terminal	10 km	30 km

3.9 REVERSING

Reversing during the setting up of a container occurs at the driver’s own risk.

3.10 PRIORITY

Hutchison Ports Venlo's commercial vehicles have priority over all other traffic at all times.

3.11 CROSSROADS, ENTRANCES AND EXITS

Crossroads, entrances and exits must always be kept clear.

3.12 LIGHTING

- Vehicles that participate in the operational traffic must make use of lighting, or at least low beam lighting, on the Hutchison Ports Venlo Rail- and Barge Terminal.
- Vehicles from external emergency services (with a working blue flashing light and/or an additional acoustic signal) have priority over other traffic; as well as over other vehicles with working flashing lights.

3.13 PARKING OF AUTOMOBILES

- Parking at the office is only permitted in designated places.
- Parking for TOD is allowed on the quay; exceptions are only possible with the approval of the operational supervisor.

3.14 DRIVING UNDERNEATH A LOAD

It is not allowed to drive underneath a load or to be present underneath the load.

3.15 QUAY TRAFFIC AND WORKING ACTIVITIES ON THE QUAY

- Skippers may not load and/or unload normal cars and/or other cargo without permission from the operational supervisor.
- It is not permitted to place or leave behind any materials, goods, equipment, vehicles and/or other matters outside the designated areas. Direct contact must be taken up with the operational supervisor on location or the person assigned for this purpose at malfunctions and/or unforeseen circumstances.

3.16 WORKING METHOD DELIVERY STACK(S) EXTERNAL AND INTERNAL DRIVERS EGS VENLO RAIL- AND BARGE TERMINAL

- Driver must pass through the barrier if the chassis was brought into order in the lock.
- Driver must pass through the barrier if eventual twist locks have been detached in the lock.
- When loading containers, the driver must check them and fasten them in the safe zone.
- Drivers on the barge terminal must step out of the cabin when loading/unloading is being performed by the gantry crane.

3.17 SANCTIONS

All violations within the BTR are registered by Hutchison Ports Venlo. Measures will be taken for repeated or serious violations. A (temporary) terminal ban is something that you could consider as a consequence.

4 INTERNAL TRAFFIC RULES

4.1 GENERAL TRAFFIC RULES

- The reach stackers that exit a stack must give way to other reach stackers.
- The reach stacker with a load in the spreader always has priority over a reach stacker without a load, even if he is reversing.
- Commercial vehicles may only park in the designated Hutchison Ports Venlo equipment zone.

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